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### **Ratchapruek Campus-Vacancy Announcement**

# **Position Summary**

The primary responsibility of the Nanny is to assist the teacher(s) in developing and implementing a program of activities that promote the social, emotional, and physical development of each child. He/she works closely with the teacher(s) to make sure that students enjoy learning in a safe and caring setting.

## **Necessary Skills and Experience**

#### **Essential Tasks:**

- 1. Getting the classroom ready for learning activities.
- 2. Support and promote learning in interest areas.
- 3. Maintain a safe and organized learning environment for children.
- 4. Assist teacher(s) in managing students' behavior.
- 5. Look after children that are upset or have had accidents.
- 6. Manage students' care needs including diaper changes and promoting toilet training.
- 7. Support students' snack and lunch needs.
- 8. Support the development of positive relationship with students, parents, and colleagues.
- 9. Oversee students during outdoor activities.
- 10. Assist teacher(s) in evaluating students' needs.
- 11. Report to the teacher any concerns that might arise about a student immediately.
- 12. Take part in professional development.
- 13. Carry out administrative tasks assigned by the teacher(s).

## **Background Preference:**

CPR/First Aid training completed and current or willing to complete training.

- Strong English oral language skills.
  Previous work with young children in a school setting.

# Qualifications

Minimal High School Diploma, but a certificate/degree in education or childcare is preferred