

Job Announcement

As Cambodian Institutions integrate with ASEAN member institutions, there will be opportunities for increased dialogue on issues that the Cambodian government would not have entertained, let alone encouraged. Inspired by local initiative, this proposal specifically targets the professional development of Cambodian women and people from marginalized communities in the short-term. In the long term (after the grant period), the outputs will serve as a building blocks for the development of a Peace and Human Rights Education Program for the ASEAN Intergovernmental Commission on Human Rights (AICHR).

DC-Cam, a Cambodian non-governmental organizing dedicated to memory and justice, is looking for one project coordinator to perform and coordinate the ASEN Peace and Human Rights Program.

Program Coordinator for ASEAN Peace and Human Rights Program (1 position)

Location: Phnom Penh

Status: Full-time

Preferred candidate: Female

Duties:

- Develop communication strategies with educators, researchers and officials in ASEAN countries related to the development of training module
- Conduct research and produce report on ASEAN Peace and Human Rights
- Plan and organize trips to ASEAN countries (Vietnam, Myanmar, Laos, Philippines, Thailand, Indonesia and Malaysia)
- Prepare meeting and summary report and circulation of outcome documents
- Plan and organize training on ASEAN Peace and Human Rights in Phnom Penh for educators and researchers from Vietnam, Myanmar and Cambodia
- Plan and organize training for Cambodian female educators/pre-service teachers in Phnom Penh
- Develop training module for ASEAN countries
- Plan and organize dissemination event of ASEAN Peace and Human Rights in Phnom Penh and Vietnam
- Report to the project director weekly and monthly

Qualifications

- Hold a Master's Degree from a credential university in any field of study (preferably Education, Southeast Asian Studies, International Relations, History and/or English) or Bachelor's degree with a minimum two (2) years of relevant work experience in history or Southeast Asian studies.
- Human Rights knowledge and experience is preferred
- Be proficient in English (written and spoken) and have basic knowledge in one of the ASEAN languages
- Demonstrate commitment to collaborative work practices
- Demonstrate ability to plan and organize tasks and work flows, with proven ability for accuracy under pressure and adherence to deadlines
- Be willing to travel to ASEAN countries to carry out the duties

To apply for this position, please send Cover Letter and CV to the address: **66, Preah Sihanouk Blvd., Sangkat Tonle Bassac, Khan Chamkar Mor, Phnom Penh** or to email: truthfarina.s@dccam.org.

For more detail please contact **Ms. So Farina, DC-Cam's Deputy Director, 012 586 293**